

The Canadian Institute of Chartered Business Valuators

Standard No. 220

Advisory Reports

Scope of Work Standards and Recommendations

1. An Advisory Report is defined as **“any written communication containing (a) a conclusion as to the value of shares, assets, an interest in a business or a conclusion as to the quantum of financial gain/loss or any conclusion of a financial nature in the context of litigation or a dispute, or (b) comments on a report containing a conclusion on such matters, prepared by a Valuator/Expert who has not been engaged to act independently.”** An Advisory Report does not include work product that is in the process of being completed that is provided to a client or knowledgeable third party in circumstances where each of the following conditions are met: (i) the work product is clearly marked as being in draft form and subject to change; (ii) the work product is issued for the purpose of obtaining comment, instruction, confirmation or other information required to complete the Advisory Report; (iii) the Valuator/Expert knows, or reasonably ought to know, that the intended reader(s) does not intend to rely on the work product or distribute the work product to a third party who may in turn rely on such work product; and (iv) the Valuator/Expert has a reasonable expectation at the time the work product is provided that an Advisory Report will be completed and issued in due course.
2. **For Advisory Reports that, but for the fact that the Valuator is not acting independently, would otherwise be considered “Valuation Reports”, the applicable scope of work standards for Valuation Reports (Standard #120) shall be followed.**
3. **For Advisory Reports that, but for the fact the Expert is not acting independently, would otherwise be considered “Expert Reports”, the applicable scope of work standards for Expert Reports (Standard #320) shall be followed.**
4. **For Advisory Reports that, but for the fact the Valuator/Expert is not acting independently, would otherwise be considered “Limited Critique Reports”, the applicable scope of work standards for Limited Critique Reports (Standard #420) shall be followed.**

October 7, 2010